It is compulsory to follow the specific safety courses about the prevention and containment of the COVID-19 spreading in the working environment before entering the Didactic Laboratories. It is also compulsory to have received proper formation, information and training about safety and procedures in the laboratory.

The specific instruction courses about the COVID-19 are accessible at this link: Didattica on line di Ateneo (section “Formazione”) under “CORSO COVID-19” (the English version of the course is not ready yet) or through this other link: https://didatticaonline.unitn.it/ateneo/course/view.php?id=332.

Every student must read and understand this document which is an integration to the national protocol of the Italian Health Ministry and the University of Trento for the containment of COVID-19.

For any other matter not explicitly addressed in this document, please, refer to the Guidelines of the Didactic Laboratories for the Experimental Physics of the Physics Department: Salute e sicurezza nei luoghi di lavoro | Dipartimento di Fisica

ACCESS TO THE LABORATORIES AND TO THE BUILDING ('PALAZZINA LABORATORI DIDATTICI')

- Access to the 'Palazzina dei Laboratori Didattici' is permitted only to authorized students. The authorization is linked to the Course and must be obtained through the same procedure necessary to access the room lessons.
- Access to the 'Palazzina dei Laboratori Didattici' is allowed only for those involved in the laboratory session during the scheduled time.
- You must wear the mask at all times in the 'Palazzina Laboratory Didattici' as well as inside any other UniTn building.
- There are two QRcode access points to the Palazzina for check-in/out procedures through the UniTrento App.
- Access to the building is organized in shifts to avoid people gathering. Use the indicated time shift which will be communicated by the teacher.
- Put your personal belongings (coat and backpack) in the indicated lockers.
  - Use only the indicated lockers: each block of lockers is devoted to a specific course.
  - Enter the laboratory only with the necessary objects for that lesson.
- Keep at least 1 m distance from other people at all times.
- Sanitize your hands with the solution each time you enter or exit the Palazzina.

ENTERING THE LABORATORY

- Sanitize your hands before going to your laboratory post.
Use only the laboratory benches indicated by the teacher.

Put your smartphone on the bench so that the teacher can verify the authorization (green mark) and await for the mask distribution.

It is compulsory to use the mask given by the teacher in the laboratory. Any other type of mask is not allowed.

Remember! It is forbidden to take any drinks or food into the laboratory.

DURING THE LABORATORY SESSION

Teacher's obligations:

- Before starting the lab session, sanitize your hands and give every student a mask. Use the tweezers to avoid contaminating the masks.
- Verify the student's authorization while distributing the masks.
- Frequently ventilate the laboratory opening all the doors while everybody is outside the room.
- Make sure everybody wears the mask properly at all times and minimum distance among the students is maintained during the lab session.
- Avoid any unnecessary strolling in the lab.
- If it is necessary to attend to the students by their lab benches, sanitize your hands before and after visiting every bench.
- During the recess the students should stay in small groups, keeping minimum distance and avoiding gatherings.

Student's obligations:

- Wear the mask properly at all times: it should cover completely your nose, mouth and chin.
- Keep always a safe distance (at least 1 m) from the others; this rule includes your lab partner.
- Occupy only the allowed laboratory benches.
- Avoid unnecessary strolling in the lab and visiting other students' benches.
- Use only the equipment prepared on your lab bench. It is forbidden to exchange any equipment and/or materials among benches and to serve yourself freely of any other lab equipment from the shelves.
- Sanitize frequently your hands, even when you're wearing gloves and each time you enter/exit the lab.
- Sanitize your hands before and after using any common equipment.
- During recess exit and enter orderly in small groups.
- After the laboratory session: leave on the bench all the used equipment in order to
simplify the sanitizing process.

- Do not linger in the lab when the session is finished.

**It is forbidden to eat or drink (water included) in the laboratory.**

**PROPER DISPOSAL OF MASKS AND LABORATORY GLOVES**

You must dispose properly of masks and gloves:

- Do not leave used gloves abandoned on the bench but throw them off immediately in the proper containers:
  - boxes with the yellow bag in the chemistry laboratory;
  - bio-box in the biotechnology laboratory;
  - the dedicated box for gloves and masks placed in the lobby of the 'Palazzina Laboratori Didattici' for the physics laboratories;
- Sanitize your hands before changing your mask and/or taking a new pair of gloves.

**EXITING THE BUILDING AFTER THE LABORATORY SESSION**

- Leave the laboratory in small groups, keeping safe distance and following the teacher's instructions.
- Pick your personal belongings up from the lockers.
- Wash your hands with water and soap
  
  *otherwise*

- sanitize them before exiting with the dedicated solution.

**TECHNICAL SUPPORT DURING THE PREPARATION AND DURING THE LABORATORY SESSIONS**

In order to follow all the safety procedures and to comply with the COVID-19 protocol of the University of Trento, in particular the safe distance among people:

- The teacher and the teacher's assistants must program with the technical staff, at least 1 week before the beginning of the laboratory sessions:
  - the necessary laboratory material;
  - the laboratory procedures;
  - the experimental setup which should be tested way in advance by the teacher
- any technical requests during the laboratory session must be communicated to the technical staff by phone or email;
- the technical staff can intervene personally in the laboratory only in case of an emergency or when the problem cannot be resolved otherwise.