

## PHYSICS DEPARTMENT

## MATHEMATICS DEPARTMENT



“PovoZero” Building, *Polo di Collina*  
Address: Via Sommarive 14, 38123 Povo  
Tel.: (+39) 0461 28 15 00

## BEFORE VISITING THIS BUILDING

- ⑩ Read carefully the local safety rules and emergency procedures at this web page:

<https://www.physics.unitn.it/278/salute-e-sicurezza-nei-luoghi-di-lavoro>

- ⑩ Know the place where you work:
  - ↘ name of the room, laboratory, office
  - ↘ local evacuation plan
  - ↘ emergency exits
  - ↘ emergency buttons (ex.: power supply cut-off)
  - ↘ manual alarm buttons

This building depends on prepared personnel to deal with emergency situations:

- ⑩ Firefighting Team
- ⑩ First Aid Team

For everybody's safety you are requested to adopt a correct behaviour:

## IN CASE OF AN EMERGENCY

- ⑩ DO NOT PANIC, STAY CALM;
- ⑩ **CALL THE RECEPTION:**  
from mobile: 0461 281500  
from an internal phone: 1500
- ⑩ **COMUNICATE CLEARLY:**
  - ↘ WHO: your name and a contact phone number
  - ↘ WHERE: precise location of the emergency
  - ↘ WHAT: type of emergency (medical, fire, gas leak,...)
  - ↘ HOW: level of emergency, number of persons involved and eventual injuries

Answer calmly and precisely to all questions. DO NOT HANG UP until explicitly requested by the operator.

### **IN THE EVENT THAT YOU CANNOT COMMUNICATE WITH THE RECEPTION OR A MEMBER OF THE EMERGENCY TEAM:**

- ⑩ **ACTIVATE THE MANUAL ALARM**
- ⑩ **CALL THE GENERAL EMERGENCY NUMBER 112**
- ⑩ **INFORM THE RECEPTION THAT YOU HAVE CALLED 112**
- ⑩ **NOTIFY THOSE IN VICINITY OF THE EMERGENCY AND EVACUATE THE AREA IF NEEDED**
- ⑩ **DO NOT TAKE ANY UNAUTHORIZED ACTIONS**

## IN CASE OF EVACUATION

The acoustic alarm does not necessarily imply the request for evacuation. **An order to evacuate the building will be announced loudly through the speakers following direct order from the Emergency Team.**

On the order of evacuation:

- ⑩ DO NOT PANIC, STAY CALM;
- ⑩ if this does not put you at risk: close the windows and switch off any electric appliances;
- ⑩ if you are the last one to abandon the room: make sure the room is empty and close the door;
- ⑩ follow the instructions of the Emergency Team at all times (the team wears a yellow gilet – *SQUADRA DI EMERGENZA*);
- ⑩ communicate any possible injuries to the Emergency Team;
- ⑩ abandon the building orderly and quickly following the shortest indicated escape way: do not run or push other people; remain outside the building grouped in a safe place;
- ⑩ **do not reenter the building unless advised to do so; do not get in the way of the Emergency Team, Firefighters or Paramedics.**