It is compulsory to follow the specific safety courses about the prevention and containment of the COVID-19 spreading in the working environment before entering the Didactic Laboratories. It is also compulsory to have received proper formation, information and training about safety and procedures in the laboratory.

The specific instruction courses about the COVID-19 are accessible at this link:

Didattica on line di Ateneo (section “Formazione”) under "CORSO COVID-19" (the English version of the course is not ready yet) or through this other link: https://didatticaonline.unitn.it/ateneo/course/view.php?id=332.

Every student must read, understand and undersign this document which is an integration to the national protocol of the Italian Health Ministry and the University of Trento for the containment of COVID-19.

For any other matter not explicitly addressed in this document, please, refer to the Guidelines of the Didactic Laboratories for the Experimental Physics of the Physics Department: Salute e sicurezza nei luoghi di lavoro | Dipartimento di Fisica

ACCESS TO THE LABORATORIES AND TO THE BUILDING ('PALAZZINA LABORATORI DIDATTICI')

- Stop at the main entrance ('Portineria PovoZero' or 'Povo-1') for the check-in procedure:
  - verification of your authorization to enter the building (UniTn App + QRcode)
  - make sure the concierge sees the ‘ok’ sign 🟢 in your smartphone
  - pick up your personal mask which must be used in the building and in the laboratories at all times.
- Access to the 'Palazzina dei Laboratori Didattici' is permitted only to people involved in the laboratory lessons during the scheduled time.
- Entering and exiting of the building must take place orderly and in small groups at the scheduled time: follow the instructions of the technical staff and/or the teacher.
- Keep at least 1 m distance from others at all times.
● You must wear the mask at all times in the building; cover properly nose, mouth and chin.
● Sanitize your hands with the dedicated solution before entering and exiting the building.

ENTERING THE LABORATORY

● If you do not use the lockers: leave your personal belongings (backpack, jacket, etc.) in the place indicated by the teacher.
● If you do use the lockers: use only the allowed lockers (many are closed to avoid crowding) and put your personal belongings in the plastic bag which you will receive upon your arrival. Do not throw away the plastic bag after use, keep it for your next laboratory session.
● Sanitize your hands with the dedicated solution.
● The bench must be as clear as possible during work: take with you only the necessary items (notebook, pen, pencil, PC if necessary). Your working position (mouse, keyboard, bench) should be regularly sanitized with 70 % alcohol solution.

Remember! It is forbidden to take any drinks or food into the laboratory.

DURING THE LABORATORY SESSION

● Go to your designated position.
● Keep at least 1 m distance from others at all times.
● Wear your mask properly and at all times: it should cover completely your nose, mouth and chin.
● Wear protective gloves only if the teacher requires it.
● Sanitize your hands frequently with the dedicated solution, even if you’re wearing gloves.
● Every hour: open all the doors (inside and outside) for a few minutes to change the air.
● Do not remain in the laboratory after the session is finished.
● The teacher must limit her/his movements in the lab, paying attention to the correct procedures when passing among groups (hand sanitization).

It is forbidden to eat and drink (water included) in the laboratory!

Proper use of the disposable gloves:

● do not leave used gloves abandoned on the bench but throw them off immediately in the proper containers:
  ○ boxes with the yellow bag in the chemistry laboratory;
  ○ bio-box in the biotechnology laboratory;
health and safety procedures - laboratory sessions

DIDACTIC LABORATORIES FOR THE EXPERIMENTAL SCIENCES

Last update - June 2020

○ the dedicated box for gloves and masks placed in the lobby of the 'Palazzina Laboratori Didattici' for the physics laboratories;
● if you need to change your gloves because they’re broken or overused:
  ○ remove them carefully: avoid touching the external part with your hands;
  ○ throw them off in the proper box (see above);
  ○ sanitize your hands before taking a new pair of gloves;
  ○ put them on properly.

EXITING THE LABORATORY, EVERY TIME YOU EXIT

● Remove your gloves carefully: avoid touching the external part with your hands.
● Throw the gloves off immediately in the proper box.
● Sanitize your hands before exiting and touching any surfaces
● Entering the lab: sanitize your hands, every time, before proceeding.

EXITING THE BUILDING AFTER THE LABORATORY SESSION

Leave the laboratory in small groups (max. 3 persons at a time) following the teacher’s instructions.

● Pick your personal belongings up from the lockers.
● Wash your hands with water and soap

otherwise

● sanitize them before exiting with the dedicated solution

TECHNICAL SUPPORT DURING THE PREPARATION AND DURING THE LABORATORY SESSIONS

In order to follow all the safety procedures and to comply with the COVID-19 protocol of the University of Trento, in particular the safe distance among people:

● The teacher and the teacher’s assistants must program with the technical staff, at least 1 week before the beginning of the laboratory sessions:
  ○ the necessary laboratory material;
  ○ the laboratory procedures;
  ○ the experimental setup which should be tested way in advance by the teacher
● any technical requests during the laboratory session must be communicated to the technical staff by phone or email;
● the technical staff can intervene personally in the laboratory only in case of an emergency or when the problem cannot be resolved otherwise.